

provisions. Also, users must not knowingly install any virus or destructive computer program onto campus computers.

5. **Use computer resources in an acceptable manner.** Durham Technical Community College computing resources must not be used for any purpose which is not consistent with the mission of the college, which is illegal, dishonest, or potentially damaging to the reputation of the college; or which may subject the college to liability. Unacceptable uses of college computing resources include, but are not limited to, the following:

- Destruction of or damage to equipment, software, or data belonging to Durham Technical Community College or to other individuals or entities;

- Disruption or unauthorized monitoring of electronic communications and electronically stored information;

- Disabling or overloading (or attempting to disable or overload) any system or network;

- Infringement of copyright or trademark laws or rights of others (e.g. downloading or distributing pirated software, video, music, or data);

- Violation of computer system security, including but not limited to the unauthorized use of computer accounts, access codes, or network identification numbers and email addresses assigned to others;

- Unauthorized access to Durham

- Intranet, or networked computers;

- Use of computer communications facilities in ways that unnecessarily impede or disrupt the computing activities of other college users;

- Intentional downloading or propagating the distribution of computer viruses, trojan horses, timebombs, worms, or other forms of destructive rogue programs;

- Posting, sending, storing, or intentionally accessing pornographic, obscene, or sexually explicit material or images;

- Posting personal messages or sending mass electronic messages for such purposes as

Unauthorized computer users may be able to breach security restrictions and gain access to your files.

Misdirected email is not uncommon. Your email messages may be seen by unintended recipients at Durham Tech or elsewhere on the Internet. If email is considered confidential, the information should be communicated by other means.

Systems administrators and other college employees may require access to files on any Durham Tech computers to perform audits or resolve technical problems.

The college reserves the right to monitor email transmission over its internal computer network. Legal mandates regarding confidentiality will be observed by computer staff when accessing data files.

3.